



American Rescue Plan Act (ARPA) Committee

Meeting Minutes

Lee County, Illinois

Jun 9, 2022 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor, 112 E 2nd St, Dixon, IL 61021

- I. Call to Order
Meeting was called to order at 9:00 a.m., by Chair Bob Olson.
- II. Roll Call - Board Members - Bob Olson, Chair, Jim Schielein, John Nicholson, Chris Norberg, Rick Humphrey, and Tim Bivins
All committee members were present in person.
- III. Committee Members - John Simonton, Kevin Lalley, Charley Boonstra, Sara Leisner, Patty Rudolphi, Paul Rudolphi, Wendy Ryerson
John Simonton (Sheriff) was absent. All other members were present in person.
- IV. Approval of Minutes (May 5, 2022)
The minutes from the May 5, 2022, American Rescue Plan Act (ARPA) Committee Meeting were approved without modification.
- V. Visitors
Tom Wilson (Board Member), Kevin Lalley (EMA Director), Dave Anderson (County Engineer/Highway Department), Becky Brenner (Board Secretary), Duane Long (Executive Director, Dixon Park District), Andy Pratt, Katie Pratt, and Mike Mead (Lee County Fair Association), and Liz Bedford (Clipper Kiddies Preschool and Summer Camp) were all present in person.
- VI. Old Business - No old business items
There were no items under New Business.
- VII. New Business
 - A. PowerPoint Presentation
Sara Leisner walked the committee through the monthly PowerPoint presentation. The full PowerPoint presentation will be included as an attachment to the minutes and will be included in the June County Board agenda packet.
 1. Review of funds allocated/obligated and funds remaining

Out of the \$6,622,748 in ARPA awards, \$826,850 has not been allocated as future reserve or obligated to a specific organization or program.

2. Second payment of ARPA Funds

At the time of the meeting, the second round of ARPA funding had not been received.

B. Outstanding ARPA Fund requests to review

1. Paul Rudolphi/Greg Saunders

Paul Rudolphi addressed the committee regarding the proposed Premium Pay request. He explained that ARPA staff, department heads, and those that already received funds from ARPA would not be eligible for premium pay.

- Paul felt that premium pay for the employees would be:
 1. A once in a life-time opportunity for government employees
 2. Increase employee moral
 3. Positively impact the local economy

2. LOTS - Greg Gates

Greg Gates was not in attendance to walk the committee through the request from LOTS.

3. Lee County Sheriff's Office - Sheriff Simonton

John Simonton was not in attendance to walk the committee through the four (4) requests from the Sheriff's Office.

4. Lee County Highway Department - Dave Anderson

Dave Anderson walked the committee through the two (2) requests from the Highway Department:

1. Concrete Box Culvert Replacement - Request for \$525,000 to replace a culvert on Brooklyn Road desperately in need of repair. The repairs would begin in July of 2023
2. Facility maintenance and modernization - Request for \$1,829,500
 - Roof repairs
 - Shop and garage siding and insulation
 - Air exchangers/additional heat/shop upgrades
 - Shop flooring repair/coating and slip resistance surface
 - Additional equipment storage
 - Hoop Structure for outside salt storage

- Sliding gate, concrete, and shelving under lean-to
5. Dixon Park District - Duane Long

Duane Long walked the committee through the three (3) requests submitted by the Dixon Park District.

 1. Solar system for indoor facility - \$221,490 installed
 - The solar array would provide all the electricity needed for the facility, making an electric bill obsolete
 - Allow facility to reduce membership fees
 2. Green Flush Restrooms - Two (2) restrooms at \$102,500 each installed
 - One restroom for Page Park and a second restroom for the Meadows
 - Green restrooms use solar, rain water and holding tanks making them utility free
 - Restrooms are solar heated during the winter
 3. Lowell Park Repaving Project - \$755,503 - Project includes
 - Grinding existing roads as needed
 - Repaving all existing roads going down to the park (except the Main Road)
 - Pave all gravel areas
 - Improve parking at Lions Shelter
 - Improve parking and safety at new playground
 - Improve parking at Woodcote Cottage
 6. Lee County Fair Association - Andy Pratt

Katie Pratt walked the committee through the Lee County Fair Association request of \$236,000 for updates and repairs to the following:

 - Insulating, wrapping with new steel and adding a gutter system to the Main Exhibit Building's South Room (Commercial Building)
 - Wrapping with steel and adding a gutter system to the Main Exhibit Building's (North Room)
 - Repairing the main support posts inside the Swine/Sheep Livestock Barn
 7. Lee County Clerk - Nancy Petersen

This request was officially withdrawn prior to the meeting.
 8. Lee County EMA - Kevin Lalley

Kevin Lalley walked the committee through the EMA CODE Red request:

1. CODE Red is a County wide alerting software service that can be used to get notifications disseminated quickly
2. Service is based on population and costs are as follows
 - \$6,416 base rate
 - \$19,251 for a three (3) year contract
 - \$32,080 for a five (5) year contract
9. Schielein/Norberg Ukraine Proposal

After discussion on the topic, it was agreed that a list of organizations vetted by charitywatch.org would be made available on the County website for those wishing to donate to Ukraine humanitarian relief.

10. Lee County State's Attorney's Office - Charles Boonstra

Charley Boonstra explained that the State's Attorney's Office is seeking \$60,000 in financial assistance for felony case backlog and professional investigative/prosecutorial services. Funds would be used for hiring two (2) part-time private investigators, one (1) part-time prosecutor, and any type of forensic analysis that could be done on pending cases.

C. Community Service Program - ACTION ITEMS

1. Clipper Kiddies

At the last ARPA meeting the committee asked Liz Bedford to follow up with the City of Amboy to see if they had any ARPA funds that could be contributed to the preschool. There were no funds available. Liz wanted the committee to know that there were twenty seven (27) children, from five (5) Lee County communities currently registered for the summer fun camp and twenty six (26) children from four (4) Lee County communities preregistered for their Fall preschool program.

Motion by to approve the Clipper Kiddies Preschool request as presented.

Moved by Jim Schielein. **Second** by Chris Norberg.

After discussion, the motion was amended as follows:

Motion to approve \$10,000 out of the Community Service Program to fund the Clipper Kiddies Preschool request and move to the Finance Committee. **Moved** by Jim Schielein. **Second** by Chris Norberg. **Motion** carried unanimously by voice vote.

2. Goodfellows of Lee County

Motion to approve \$10,000 out of the Community Service Program to fund the request from Goodfellows of Lee County and moved to the

Finance Committee. **Moved** by Chris Norberg. **Second** by John Nicholson.
Motion passed unanimously by voice vote.

D. Future Requests for ARPA Funds - ACTION ITEM

Motion to continue accepting Small Business Applications until the end of June and pausing all other applications. **Motion** by John Nicholson. **Second** by Tim Bivins. **Motion** passed unanimously by voice.

VIII. Next Meeting Date (July 7, 2022)

IX. Adjournment

Motion to adjourn at 10:39 a.m. **Moved** by John Nicholson. **Second** by Tim Bivins.
Motion passed unanimously by voice vote.

The next American Rescue Plan Act (ARPA) Committee Meeting will be
9:00 a.m., on Thursday, July 7, 2022



American Rescue Plan Act State & Local Fiscal Recovery Funds Committee Meeting

JUNE 9, 2022

Funds Allocated/Obligated

Total Award	\$ 6,622,748				
Category	Allocation	Approved	Unapproved	Total Approved & Unapproved	Balance Remaining
2023 Reserve	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
2024 Reserve	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Community Service Program	\$ 250,000	\$ 69,392	\$ 25,000	\$ 94,392	\$ 155,608
Small Business Program	\$ 500,000	\$ -	\$ 472,850	\$ 472,850	\$ 27,150
Business & Economic Dev.	\$ 500,000	\$ 255,000	\$ -	\$ 255,000	\$ 245,000
Lee County Capital Projects	\$ 1,500,000	\$ 275,420	\$ 329,000	\$ 604,420	\$ 895,580
General Requests*	\$ 1,872,748	\$ 1,043,315	\$ -	\$ 1,043,315	\$ 829,433
Totals	\$ 6,622,748	\$ 1,643,127	\$ 826,850	\$ 2,469,977	\$ 4,152,771

*General Request allocation is the difference between total ARPA award and all previous categories

2nd Payment Status

- ▶ Request for second payment submitted May 6, 2022
- ▶ As of June 3, 2022, second payment has not yet been received
- ▶ No date/information provided at this time as to when we can anticipate receiving the second payment

Presentation Schedule

(10 presenters, 16 total requests)

	Requestor	Request	Cost	Submitted	Discussed at Committee?
1	Paul Rudolphi/Greg Saunders	Premium Pay for County Employees \$1,000/FT employee \$500/PT employee	\$257,000.00	6/29/21 updated request 4/19/21	8/12/2021
2	LOTS/Greg Gates	ADA Vehicles	\$62,560.50	5/18/22 & updated request 5/27/22	Not yet discussed
3	Lee County Sheriff/Sheriff Simonton	Reimbursement for all salaries and benefits for the Sheriff's Office employees	No amount Specified	11/17/2021	12/9/2021 & briefly on 5/5/2021
		Replacement hires to bring staffing to pre-pandemic levels	\$232,850.00	11/17/2021	12/9/2021 & briefly on 5/5/2021
		Ballistic Panels	\$9,170.00	2/3/22	Not yet discussed

Continued

	Requestor	Request	Cost	Submitted	Discussed at Committee?
	Lee County Sheriff/Sheriff Simonton (cont'd)	Drug Terminator	\$5,440.00	4/22/2022	Not yet discussed
4.	Lee County Highway Dept/Dave Anderson	Concrete box culvert replacement	\$525,000.00	4/22/2022	Not yet discussed
		Facility Maintenance & Modernization	\$1,829,500.00	4/27/2022	Not yet discussed
5.	Dixon Park District/Duane Long	Priority #1-repaving Lowell Park roads	\$755,503.00	4/27/2022	Not yet discussed
		Priority #2-2 Greenflush restrooms	\$205,000	4/27/2022	Not yet discussed
		Priority #3-solar system for new indoor facility	\$221,490.00	4/27/2022	Not yet discussed
6.	Lee County Fair Association/Andy Pratt	Updates to Main Exhibit Building, Livestock Barn & Grounds	\$236,000.00	5/24/2022	Not yet discussed

Continued

	Requestor	Request	Cost	Date Submitted	Discussed at Committee?
7.	Lee County Clerk/Nancy Petersen	Media Conversion/Grouping/Naming of Images	\$14,521.25	4/28/22	Not yet discussed
8.	Lee County EMA/Kevin Lalley	CODE RED System	\$32,080.00	6/30/2021	8/12/2021-County Board declined Jan 2022
9.	Jim Schielein/Chris Norberg	Ukraine Relief Proposal	\$25,000.00	5/20/2022	Discussed at April County Board meeting
10.	Lee County State's Attorney's Office/Charles Boonstra	Compensation for Professional/Prosecutorial Investigative Services	\$60,000.00	6/6/2022	Not yet discussed
	Total of May 5, 2022 Requests Presented	\$2,246,813.38			
	Total of June 9, 2022 Requests Presented	\$4,471,114.70			

Small Business Program Update

- ▶ **As of June 3, 2022**
 - ▶ **25 requests received**
 - ▶ **Total requested \$493,850.00**
 - ▶ **Application deadline June 30, 2022**

ACTION ITEMS

Community Service Allocation

- ▶ 1. Clipper Kiddies Request discussed May 5, 2022
- ▶ 2. Goodfellows of Lee County Community Service Program (late application)
- ▶ Future Requests for ARPA Funds



Questions, Comments, Feedback

NEXT MEETING DATE

THURSDAY JULY 7, 2022

9:00 AM